**Schedule of Breakout Sessions**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Room Location/ Level**  | **DaVinci I (Banquet)** (36) | **DaVinci II (Banquet)** (36) | **DeGaulle (Banquet)** (50) | **Narita (Banquet)** (45) | **Templehof (Banquet)** **(36)** | **Dublin (Atrium)** (27) | **Shannon (Atrium)** **(80)** | **Logan****(3rd Floor)**(24) | **McCarren****(3rd Floor)****(24)** |
| **Breakout 1 10:45-11:45**  | Topic A-1Team 1Joy Hurst | Topic A-2Team 2Anthony Slaughter | Topic B-1Team 3Margie Ensley |  | Topic D-1Team 6Art MacQueen | Topic C-1Team 5Tom Mertl, Paula Goodnow | Topic PNTeam 15R. RayK. WatersP. Lightsey | Topic F-1Team 11R. Panyik,CovingtonLiz Lazar | Topic E-1Team 10Mary Ligon |
| **Breakout 2 1:45-2:45**  | Topic A-3Team 1Joy Hurst | Topic A-4Team 2Anthony Slaughter | Topic B-2Team 3Margie Ensley | Topic B-4Team 4David Cooper | Topic D-2Team 7BillRosenfeld | Topic C-2Team 5Tom Mertl, Paula Goodnow | Topic PNTeam 15R. RayK. WatersP. Lightsey | Topic E-2Team 9TedThompson | Topic H-1Team 13PeterGleichman |
| **Breakout 3 3:00-4:00** | Topic A-5Team 1Joy Hurst | Topic A-6Team 2Anthony Slaughter | Topic B-3Team 4David Cooper | Topic D-3Team 6Gene Windham | Topic D-4Team 7Bill Rosenfeld | Topic G-1Team 12C. Klein, B. Train | Topic PNTeam 15R. RayK. WatersP. Lightsey |  | Topic I-1Team 14ReneeFontenot |

**Description of Breakout Sessions**

The breakout sessions described in this session are presented in such a manner as to help participants maximize their opportunity to master the outcomes planned for each session. Presentation formats vary by subject matter and include panel discussions, small group facilitated discussions (very similar to RLI format) and small group demonstrations with a supporting discussion. Active participation in each session is strongly encouraged for all session attendees. During the process of registering for PETS, presidents-elect will be asked to select three breakout topics from among the topics shown below. Reserved seating is then established for that president elect.

**TOPIC A: PLANNING YOUR YEAR**

Relevance: Club presidents are responsible for leading the process of planning, implementing, and continually evaluating the club’s goals while also motivating their respective members to accomplish those goals.

Learning Outcomes

* Identify your club’s strengths and weaknesses.
* Set goals to capitalize on your club strengths and address your club’s weaknesses.
* Create an action plan for each goal.
* Identify strategies to effectively delegate, delegate, delegate

**Presentation Format: Panel Discussion**

**Staffing: Team 1 -- 3 Presentations; Facilitator: Joy Hurst**

 **Team 2 -- 3 Presentations; Facilitator: Anthony Slaughter**

**TOPIC B: RUNNING YOUR CLUB**

Relevance: Club presidents are responsible for leading all operational aspects of the club. These activities include weekly meetings, quarterly assemblies, board meetings, preparing for the district governor’s visit as well as visits from their assistant governor and oversight of all other projects and activities of the club.

Learning Outcomes

* Identify tips for running effective meetings.
* Learn how to successfully host your governor’s and assistant governor’s visits.
* Identify strategies for implementing effective techniques for oversight of all club operations and activities.

**Presentation Format: Facilitated Small Group Discussion**

**Staffing: Team 3 -- 2 Presentations; Facilitator: Margie Ensley**

**Staffing: Team 4 -- 2 Presentations; Facilitator: David Cooper**

**TOPIC C: GETTING TO KNOW CLUB CENTRAL**

Relevance: Club presidents are responsible for understanding to role and function of Club Central/Member Access, as a communication tool, to oversee management of club finances and to expedite performance of routine administrative tasks.

 Learning Outcomes

* Acquire overview of Club Central/Member Access to expedite performance of routine administrative duties.
* Learn how to use Club Central/Member Access to monitor club finances.
* Develop a better understanding of your role in maintaining effective levels of communication among your club’s members.

**Presentation Format: Small Group Demonstration and Facilitated Discussion**

**Staffing: Team 5 -- 2 Presentations; Facilitator: Tom Mertl; Computer Presenter: Paula Goodnow**

**TOPIC D: ENGAGE MEMBERS and DEVELOP MEMBERSHIP**

Relevance: Club presidents are responsible for appointing and meeting with club membership committee members to help maximize their effectiveness, identify long range and annual membership goals, support innovative strategies to engage and retain members, promote member education for prospective, new and current members, and seek opportunities to sponsor a new club in their area.

 Learning Outcomes:

* Discuss the role of the president in establishing a culture of caring that is inclusive of all current and future membership.
* Identify strategies to attract and engage members on a continuing basis.
* Share ideas for communicating with and engaging potential, new, and current members.

**Presentation Format: Facilitated Small Group Discussion**

**Staffing: Team 6 -- 1 Presentation; Facilitator: Gene Windham**

**Staffing: Team 7 -- 2 Presentations; Facilitator: Bill Rosenfeld**

**Staffing: Team 8 – 1 Presentation; Facilitator: Art MacQueen**

**TOPIC E: LEADING ROTARIANS**

Relevance: Club presidents are responsible for effectively communicating with club and district leaders, recognizing club leaders and members with awards, motivating members to reach goals, and listening to all members to ensure their needs are met.

 Learning Outcomes

* Identify skills needed to serve as effective club leaders and communicators.
* Anticipate potential challenges in leading club members.
* Identify effective strategies to be a successful club leader.

**Presentation Format: Facilitated Small Group Discussion**

**Staffing: Team 9 -- 1 Presentation; Facilitator: DG Ted Thompson**

**Staffing: Team 10 -- 1 Presentation; Facilitator: Mary Ligon**

**TOPIC F: THE ROTARY FOUNDATION**

Relevance: Club presidents are responsible for appointing effective Rotary Foundation Committee leaders and then coordinating and supporting the operation of the Foundation Committee in achieving the related goals of the club.

 Learning Outcomes

* Understand in general terms The Rotary Foundation in its support of the work of Rotary.
* Describe the impact of giving to The Rotary Foundation and how it can support local service projects.
* Share ideas for successful fundraising events for both the club and The Rotary Foundation.

**Presentation Format: Facilitated Small Group Discussion**

**Staffing: Team 11 -- 1 Presentation; Facilitator: PDG Rich Panyik, Panelists; PDG Cynde Covington, Liz Lazar**

**TOPIC G: USING SOCIAL MEDIA AS A PUBLIC RELATIONS RESOURCE**

Relevance: Club presidents are responsible for enhancing their club’s public image, cultivating relationships with local media, and using social media to make your community and your members more aware of club events and activities.

 Learning Outcomes

* Identify ways your club can use social media to promote its activities and attract younger generations.
* Register and set up a social media account.
* Determine effective ways to use which social media (promotion, post activity dialog, call outs for volunteers, etc.)

**Presentation Format: Small Group Demonstration and Facilitated Discussion**

**Staffing: Team 12 -- 1 Presentation; Facilitator: Candace Klein; Computer Presenter: Blair Train**

**TOPIC H: YOUTH SERVICES PROGRAMS**

Relevance: Club presidents should promote participation in Youth Services and related activities that engage younger individuals and promote their engagement and understanding of the work of Rotary. Club presidents are responsible for ensuring that club members adhere to youth protection policies.

 Learning Outcomes

* Identify the programs available to involve Youth Services programs and activities.
* Determine ways to get your club more involved in working with young people.
* Identify and discuss club responsibility in implementing youth protection policies for all Youth Services activities.

**Presentation Format: Facilitated Small Group Discussion**

**Staffing: Team 13 -- 1 Presentation; Facilitator: Peter Gleichman**

**TOPIC I: GEORGIA ROTARY STUDENT SCHOLARSHIP PROGRAM (GRSP)**

Relevance: Club presidents should be knowledgeable of the growth and development of the largest scholarship program that exists anywhere in ROTARY. GRSP is unique to the three Rotary Districts of Georgia. More than 3300 individuals have traveled to Georgia from throughout the world to study in Georgia’s Colleges and Universities.

 Learning Outcomes

* Understand the history of GRSP
* Discuss the merits of the GRSP and the impact it has had on its participants.
* Develop a better understanding of how GRSP can benefit your club.
* Discuss strategies for partnering with neighboring clubs to maximize the benefits of supporting a GRSP student.

**Presentation Format: Facilitated Small Group Discussion**

**Staffing: Team 14 -- 1 Presentation; Facilitator: Renee Fontenot**

**TOPIC J: PRESIDENT NOMINEE (ALL Districts)**

Relevance: President Nominees (PN) should develop a broad based knowledge of numerous aspects associated with leading a Rotary Club in the modern era of electronic communication and record keeping. In preparation for their upcoming duties as a president elect, the breakout sessions for all president nominees will establish a foundation of knowledge and successful strategies to help PNs prepare for ultimate success as president of their respective clubs.

 Learning Outcomes

* Develop a working knowledge of other president nominees in the incoming class of 2016 -17
* Understand the fundamental elements of planning for successful club administration and operations
* Develop small working network of other president nominees for sharing learned outcomes

**Presentation Format: Facilitated Discussion**

**Staffing: Team 15 – All 3 Breakout Sessions: Facilitators: DGNs Raymond Ray, Kim Waters, Pam Lightsey**